

August 2016

Dear Parents & Guardians:

The following letter is intended for all families with a student who may be riding a CCTA bus to or from school during the upcoming school year. It discusses some changes around riding CCTA buses; these changes are different for elementary school students than for middle and high school students. Our goal is to ensure that we are providing access to busing for students living beyond the walking distance established by school district policy at no cost to their families. In all cases, starting October 10, 2016 any student who wishes to ride a CCTA bus must have a school issued school ID or pay for the bus each time they ride.

Elementary Schools

Effective October 10, 2016, all students who wish to ride a CCTA bus must have a school issued school ID or pay for the bus each time they ride. Each elementary school will provide every student in grades K-5 who lives at least .7 miles from school with a school ID with the CCTA logo. This will be the student's Bus Pass. There will be no charge for this. The bus pass will allow the student to get on the Neighborhood Special or other CCTA bus and return home when school is out or when their after school activity is over. While there is no cost for this ID, replacement ID's will cost \$5.00. All other students, who live closer than .7 miles, will be expected to pay .60 cents each time they ride the bus (or they can purchase a discounted 10-ride or monthly pass at CCTA ticket outlets). Again, this will become effective on October 10, 2016.

Middle Schools

Effective October 10, 2016, all students who wish to ride a CCTA bus must have a school issued school ID or pay for the bus each time they ride. Each middle school will provide every student in grades 6-8 who lives at least 1-mile from school with a school ID with the CCTA logo. This will be the student's Bus Pass. There will be no charge for this. The bus pass will allow the student to get on the Neighborhood Special or other CCTA bus and return home when school is out or when their after school activity is over. While there is no cost for this ID, replacement ID's will cost \$5.00. All other students, who live closer than 1-mile, will be expected to pay .60 cents each time they ride the bus (or they can purchase a discounted 10-ride or monthly pass at CCTA ticket outlets). Again, this will become effective on October 10, 2016.

High School

Effective October 10, 2016, all students who wish to ride a CCTA bus must have a school issued school ID or pay for the bus each time they ride. BHS will provide every student in grades 9-12 with a school ID with the CCTA logo. This will be the student's Bus Pass. There will be no charge for this. The bus pass will allow the student to get on the Neighborhood Special or other CCTA bus and return home when school is out or when their after school activity is over. While there is no cost for this ID, replacement ID's will cost \$5.00. Again, this will become effective on October 10, 2016.

—————YAW OBENG SUPERINTENDENT—————

As a reminder, we are including basic CCTA information. Please review this information together with your student(s) to help CCTA ensure the safety of all who travel on our buses.

If you have questions about this change in procedures, please contact your student's school directly.

A handwritten signature in black ink, appearing to read 'Yaw Obeng', written over a horizontal line.

Yaw Obeng
Superintendent
Enclosure

YAW OBENG SUPERINTENDENT

Getting you where you need to go!

DATE: August 31, 2016
TO: Parents of Students Attending Burlington Public Schools
FROM: Chittenden County Transportation Authority (CCTA)
SUBJECT: Rules of Conduct When Travelling on CCTA

CCTA is looking forward to providing transportation for your student(s) to and from school during the 2016-2017 school year. Our top priority is safety. To ensure the safe travel of all students, we are sharing the safety practices used by CCTA drivers when transporting passengers. Please review this information together with your student(s) to help CCTA ensure the safety of all who travel on our buses.

Be safe: Remain seated, facing forward and listen to the bus driver. Walk to the bus. Do not push and shove other students when approaching the bus. Please board in an orderly single file manner. Passengers are prohibited from throwing objects from the bus or sticking anything including body limbs out of the bus window.

Be Respectful: Keep hands, feet, and objects to self and follow directions. Do not shout or talk in a loud disturbing manner. Passengers are prohibited from playing musical devices on all CCTA buses, unless headsets with reasonable level of volume are being used. Pay the driver the .60 cent fare if you don't have an I.D. on a regular route.

Be Responsible: Keep belongings in your backpack and keep your backpack on your lap or under your seat.

If there is inappropriate conduct, the following steps will be taken:

- Offense #1: Student will be verbally warned by driver. Parent/School official will be notified.
- Offense #2: Student will be suspended from riding CCTA Neighborhood Special Buses for 1 to 5 days based on severity. Parent/School official will be notified.
- Offense #3: Student will be suspended from riding CCTA Neighborhood Special Buses for one month of the school year. Parent/School official will be notified.
- Offense #4: Student will be suspended from riding CCTA Neighborhood Special Buses for the remainder of the school calendar year.

Appeal Process: Any appeals of proposed suspensions go through the Burlington School District including consultation with CCTA Operations Staff. Students determined to pose an imminent threat to other passengers will be suspended until the appeal process has been completed.

EXCEPTIONS - Fighting, rough housing, abusive language and violent behavior toward others is not allowed nor is use of tobacco, alcohol, or illegal drugs. Vandalism of CCTA property is prohibited. Any offense of these sorts may result in permanent suspension.

Thank you for helping CCTA serve our passengers safely. If you have questions about CCTA call (802) 864-2282 or visit CCTA at www.cctaride.org. Thank you for riding CCTA!

